

JAAL in JACET Proceedings, Vol. 4

SUBMISSION GUIDELINES

Manuscripts for the *JAAL in JACET Proceedings, Vol. 4* (hereafter, *Proceedings*) will only be accepted by online submission. Please read the following guidelines carefully.

Important Dates:

Submission Form Open: Monday, December 6, 2021

Submission Deadline: Friday, January 7, 2022 (11:59 PM Japan Standard Time)

Submission Form:

<https://jaal.site/2021/proceedings/>

A. Requirements

A paper must be based on an oral presentation given at the JAAL in JACET 2021 and the first contributor must be a member of JACET. All other contributors must have also presented the work at JAAL in JACET 2021.

B. Editorial Policy

1. Proceedings of JAAL in JACET 2021, a refereed, open-access electronic journal, encourages submission of the following:
 - **Research Articles** on topics related to the applied linguistics and language education
 - **Practitioner Reports** to share findings and insights
2. Manuscripts submitted to the *Proceedings* must not have been previously published, nor should they be under consideration for publication elsewhere.
3. Manuscripts which do not conform to the guidelines will not be considered for review.
4. The Editorial Board of the *Proceedings* reserves the right to make editorial changes in any manuscript accepted for publication to enhance clarity or style. The corresponding author will be consulted if the changes are substantial.
5. Paper offprints will not be provided.

C. Guidelines

1. Manuscripts should be written using the template provided by the Editorial Board.
2. Manuscripts on A4 paper, including title, abstract, figures, tables, acknowledgments, references and appendix, should be written **within 4 to 8 pages in a two-column format** for Research Articles and Practitioner Reports.

3. All manuscripts must be in English or Japanese, the language used in the oral presentation given at the JAAL in JACET 2021.
4. All submissions to the *Proceedings* must conform to the requirements of the *Publication Manual of the American Psychological Association, 7th edition*.
5. Submit your paper in the form of both a Microsoft Word (2003 or later) and a PDF file, saving them under the first author's full name such as suzukikaoru or smithkerry.

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